



CITY OF ALBUQUERQUE
OLD TOWN PORTAL MARKET ADVISORY BOARD
June 22, 2022 - Minutes

Board Members: Ramona Tafoya, Charlene Kalbfell, Sylvia Ramos Cruz, Betty Panos
City Representative: James de Champlon

Ramona established that there was a quorum and called the meeting to order at 4:03 p.m.

Sylvia motioned to approve the Agenda; the motion was seconded and approved unanimously.

Charlene motioned to approve the Minutes from the April 20, 2022 Board meeting; the motion was seconded and approved unanimously.

Portal Manager's Report:

The Board discussed the sharing of credit card equipment between Craft Units. The general consensus was that vendors using their devices for various aspects of Portal Market interactions on a daily basis so the need for sharing equipment is outweighed by the logistical disruption of the Portal as a result of sharing. It was also brought up that in the sharing of equipment, the necessity of keeping track of sales for individual Craft Units for State CRS Tax purposes could become problematic.

Charlene Kalbfell motioned: The Board recommend that the sharing of electronic devices for making sales should no longer be allowed. The motion was seconded and the vote was unanimous in favor of the motion.

At the April 20 Board meeting the idea of allowing vendors to shift out of the hottest spaces at the hottest times of the year was brought up. The Board asked Portal Market Manager to write a rule and present it to the Board for consideration. The Shade Shift rule was presented as follows:

If after the 9:30 a.m. reassignment there are any available spaces, the vendor in space 1 will be offered the opportunity to move to the lowest numbered available space, starting at space 5. This same offer will then be extended to the vendor in space 2, 3 and 4. Vendors choosing to do a Security Shift after the Shade Shift or vendors coming for afternoon reassignments, may then take either the lowest numbered available space, starting at space 5, or if they choose, starting at space 1.

Sylvia Ramos Cruz motioned: The Board recommend the Shade Shift rule be implemented from May 1 through September 30. The motion was seconded and the vote was unanimous in favor of the motion.

The election results for the available Vendor Representative Seat on the Old Town Portal Market Advisory Board are as follows:

Angel Davis received 13 votes

Marylin Moquino received 12 votes

This result along with the current status of the nominated vendors will be forwarded to the Mayors Office for consideration by the Mayor.

New Business:

Marylin Moquino spoke about how her business was interrupted on space 15 recently as they were moving in equipment for the new business that will be opening between space 14 and 15. She was frustrated by the interaction with the movers. The Portal Market Manager agreed to look further into the matter and explore possible alternatives with the new property owner.

Jackie Platero asked to be recognized but it was after 5 p.m. which is when the Museum closes, she was asked to put her concerns in writing and submit so the Portal Market Manager for distribution to the Board.

The next Board meeting will be held at 4 p.m., on August 17, 2022 at the Albuquerque Museum.

Meeting adjourned at 5:07 p.m.